

**Arroyo Food Cooperative, Inc.**

Board Meeting Agenda - PROPOSED

March 4, 2010, 7:00 p.m., at the Altadena Community Center conference room

**INTENDED OUTCOME**

By the end of this meeting we'll have heard from Team Leaders, considered motions pertaining to our start-up operations, and plotted out a course of action for the next month.

**CHECK IN** (informal discussions, etc.)

**CALL TO ORDER**

**CONSENT AGENDA** (Directors can move to discuss these under current business. Otherwise we'll vote to approve them all at once as a time-saving strategy.)

- minutes from last month's meeting

PROPOSED RESOLUTION: move to accept and publish the minutes

- reports and statements: member owner report, site traffic report, financial statement(s)

PROPOSED RESOLUTION: move to accept reports into the meeting minutes

**GENERAL ISSUES**

- Patrick's nomination for invitation to the aafcsc Yahoo! Group

-New Google Group for private board discussions via email is up and running

**TEAM LEADER REPORTS**

**Education Team**, Gloria Putnam

**Finance/Admin Team**, Patrick Reagan

- procedures for board decision-making by email ("eResolutions" maybe?) How do we make board decisions in between board meetings? There may be times when this may be necessary or advantageous. Reference is made to this process in our bylaws...

*Section V. G. Action Without a Meeting*

*Any action required or permitted to be taken by the board may be taken without a meeting, if all members of the board shall individually or collectively consent in writing to such action. Such written consent or consents shall be filed with the minutes of the proceedings of the board. The action by written consent shall have the same force and effect as a unanimous vote of the directors.*

PROPOSED RESOLUTION: That we accept the following procedure for eResolutions:

Through email, any board member may present a motion. It must at least be sent to all board members and include an explanation of the intent. Any board member may comment upon the motion. The motion passes if all of the existing directors vote in favor. The motion fails when one director votes against it or a week has passed after the motion is proposed. Notice of the motion, and the voting results, must be included in the following month's normal board meeting minutes.

- Finance/Admin three-month budget
- Upcoming elections
- May member decision options:
  - Farm, Twitter Truck, Lease options
- proposed procedure for email addresses:
  - 1) If a board member and team leader wants an email address, we establish it. These address are customized as the recipient wants them to read, within reason.
  - 2) At the request of a board member or team leader, generic email addresses be set up by function. Examples: tabling\_volunteers@... Or drinks\_captain@...). This way more than one individual can watch the address or the responsibility can be shifted more easily from one person to the other without disrupting the job function. This also will preserve the function's email history.
  - 3) Other requests or appeals can be addressed to the board.

**Marketing Team**, Joseph Shuldiner

**Membership Team**, Kristin Petherbridge

**Party Team**, Susan Carrier

**Product Sourcing Team**, Kelly McCune

**Volunteer/Outreach Team**, Elizabeth Nelson

**Bricks and Mortar Team**, Stephen Rudicel

## **SUMMATION OF DECISIONS**

## **REFLECTION ON MEETING EFFECTIVENESS**

## **ADJOURNMENT**

The Arroyo Food Cooperative's Mission Statement..

“To engage the ecologically-aware hearts, minds and stomachs of our area, no matter what their household incomes, by offering the most earth-friendly grocery products and services available. To consistently search for better offerings and to support suppliers that are working toward the same goals.

The Arroyo Food Cooperative will differentiate itself in the marketplace by empowering our members with practical product choices, thoughtful education/social opportunities and substantial entrepreneurship encouragement ? all with an emphasis on supporting a sustainable local economy and strengthening our diverse community.”